



**MEETING MINUTES**  
**VENTURA COUNTY**  
**PARKS ADVISORY COMMISSION (PAC)**  
**REGULAR MEETING**

PARKS ADVISORY COMMISSION  
800 South Victoria Avenue, L#5140  
Ventura, California 93009-1030

Government Center  
Hall of Administration, Atlantic Conference Room  
800 South Victoria Avenue, Ventura, CA

**October 16, 2023**

**4:00 p.m.**

1. **CALL TO ORDER**  
Proceedings called to order at 4:04 p.m.
  
2. **ROLL CALL**  
Commissioners: Carin Kally, Caitlin Barringer, Bruce Thomas, Harold Schneider  
PAC Staff: Colter Chisum, Linda Cruz
  
3. **APPROVAL OF MINUTES**  
Kally presides as Chair.  
Minutes of the July 17, 2023, PAC meeting were approved by a motion made by Barringer, seconded by Thomas. All in favor.
  
4. **PUBLIC COMMENTS**  
None.
  
5. **OLD BUSINESS**
  - A. John C. Zaragoza Park (Nyeland Acres) added to VC Parks portfolio  
Chisum updated status on project design and two leases.
  - B. Parks Month  
Parks staff attended Board of Supervisors meeting for proclamation and pictures. Focus on upcoming projects.
  - C. Project Updates
    - i. Rincon Paving – project delayed to November
    - ii. Storm Clean-up – Chisum gave update on Foster Park, Phase II almost complete. Anticipating interim opening in several weeks.
    - iii. Nyeland Acres and Saticoy Parks – Proposals received, close to award. Design contractor selected. Construction to begin late 2025 or 2026.
    - iv. Warring Park – received Board approval for additional cost of playground equipment.
    - v. OVT Repaving – Paving contract for ½ mile section at Prospect grade north of San Antonio Creek to be awarded within week and work completed by end of holidays. Designer for main section has been selected. Negotiations in progress for maintenance of Ojai City-owned section. Design elements discussed.
    - vi. Other
  
6. **NEW BUSINESS**
  - A. Tree Mortality – 20+ trees at Oak Dell Park in distress or dying. Certified Arborist report concludes that the use of Imazapyr was contributing factor. Tree mortality found at other parks. Ag Commissioner will be reporting.

- B. Rent & Fee Changes (Comments due 11/17/2023) – Changes to go to Board of Supervisors in January/February. Approved changes go into effect March 1. Chisum explained the use of comparables, use trends, direct costs as research for rate changes.
- C. Project Updates
  - i. Linda Parks Park in process of contracting
  - ii. Soule Park tree planting and amenities under design contract. Possibly adding pickleball to Soule Park.
  - iii. Foster Park - some ADA restroom improvements have been completed. New restrooms will be built to fully accommodate ADA requirements. Bridge replacement has funding.
- D. Park Staffing
  - i. Project Manager – Applications received and under review. PM will handle smaller projects such as ADA restrooms and pedestrian bridge.
  - ii. Chief Ranger – Position to be posted within a week or two.
  - iii. Maintenance Engineer – Not approved yet but the plan is to eliminate Maintenance Worker I positions and replace with higher level positions in order to retain employees.

7. STAFF COMMENTS

None.

9. COMMISSIONER COMMENTS

- A. Thomas recommended adding budget information to the Parks website.
- B. Thomas mentioned parking lot erosion at Happy Camp. Apparent joint powers authority between EVCCA and MRCA. Rustic Canyon Golf Course is in good shape.
- C. Barringer gave update on California Coastal Cleanup held on September 23. Last year approximately 16 participants in Santa Paula compared to this year's 68.
- D. Kally questioned regulation of overnight parking near Foster campgrounds.

10. ADJOURNMENT

Meeting adjourned at 5:05 p.m.